

# Instructions for registering in the clearinghouse

**Here is the link and the instructions for registering in the clearinghouse- You will sign in and put your email**

[Clearinghouse Results Website - CRW | AHCA - Clearinghouse Results Website - CRW](#)

**It will have this message:**

We can't find an account for you in the system. Please select 'Create New Account' to create a new account or 'Go Back'

**You will click on Create New Account**

Complete the next page with your information and then it will ask you to login again

Once you are logged in you will request program access for

AGENCY FOR PERSONS WITH DISABILITIES ( APD)

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## **Provider Type APD CDC Provider**

And then start typing CDC Consumer name and then Generate User Agreement

You will sign both places at the bottom **User Name** and **Owner/ Administrator/ Supervisor** and send with a copy of your ID to email: [hqw.bgs.helpdesk@myflfamilies.com](mailto:hqw.bgs.helpdesk@myflfamilies.com)